Saving and Printing a Technology Plan

Printing a hard copy of your Technology Plan (**2 parts** – both parts are needed for E-Rate.)

(1) Monitoring: Tech Plan Instrument

➢ All items uploaded into the electronic filing cabinet for the Technology Plan Instrument Review may be printed.

(2) Consolidated Plan

➢ LEAs will need to include the technology literacy goal, and all technology related strategies and action steps from the Consolidated Plan.

- On the Consolidated Plan ~ filter the plan by the "Tech" tag.
- Click on "Update."
- Select the **View/Print PDF "Plan"** hyperlink to save and print.